

Before

EMT Professional
146 Avenue Somewhere APT. X
Anyville, NJ 00000
(201)900-7000
myemail@provider.com

EDUCATION:

Diploma in Practical Nursing, December 2010, Community College, Somewhere, NJ
Major in Practical Nursing

EXPERIENCE:

Somewhere City Rescue Squad, Somewhere City, NJ Emergency Medical Technician-Basic, 01/2010-01/2011

- Extricated injured patients from dangerous situations to Hoboken University Medical Center.
- Assessed Patients injuries and managed their specific levels of pain.
- Assisted in CPR, emergency birthing, controlling bleeding, bandaging, Splinting broken bones, resolving emotional distress, etc.

Another Town Rescue Squad, Another Town, NJ Emergency Medical Technician-Basic, 01/2010-01/2011

- Extricated injured patients from dangerous situations to various medical centers.
- Assessed Patients injuries and managed their specific levels of pain.
- Assisted in CPR, emergency birthing, controlling bleeding, bandaging, Splinting broken bones, resolving emotional distress, etc.

Reputable Icee Company, Anyville, NJ Sales Representative, 01/1994-01/2008

- Facilitated the sale of various products from the corporation to different locations in Bayonne and Jersey City.
- Provided sales to various schools, Private celebrations, City organizations, City Parks, and Liberty state park.
- Ensured the continual satisfaction of all customers in the Bayonne and Jersey City Area and resolved all concerns related to sales.

SPECIAL SKILLS:

- Fluent in Farsi.
- Typing Speed of 100 words per minute.
- Proficient in various Microsoft tools including Word, Excel, Powerpoint, etc.

After

EMT PROFESSIONAL

146 Avenue Somewhere, Apt. X, Anyville, NJ 00000
Phone: (201) 900-7000, Email: MyEmail@provider.com

Dedicated health professional, with three years of emergency medical experience, seeking to transition into Practical Nurse position. Positive and passionate about working with people and committed to quality, progressive patient care. Effective communicator adept at problem solving. Discreet, compassionate, sensitive to the needs of diverse populations.

QUALIFICATIONS & SKILLS

Personality: Detail-oriented, respectful of privacy, sensitive to diversity, optimistic, encouraging

Administrative: Organized, consistent, proper documentation, 100 wpm

Technology: Microsoft Word, Excel, PowerPoint

Languages: Fluent in English and Farsi

Certifications: CPR certified

EDUCATION

Practical Nursing, Diploma — December 2010

Local Community College, Somewhere, NJ

Emergency Medical Technician (EMT) - Basic, Training — December 2008

Local Hospital, Somewhere Near, NJ

MEDICAL EXPERIENCE

EMT-Basic, Rescue Squad, Somewhere City, NJ January 2008 – January 2011

EMT-Basic, Rescue Squad, Another Town, NJ January 2009 – November 2010

- Promptly responded to all emergency calls with appropriate haste and caution
- Assessed patient condition, providing appropriate level of assistance on the scene or extricating patients from dangerous situations
- Assessed Patients injuries, managing specific levels of pain
- Provided life-saving intervention measures including: cardiopulmonary resuscitation (CPR), defibrillation, controlling severe external bleeding, preventing shock, and body immobilization to prevent spinal damage
- Assisted splinting broken bones, bandaging, resolving emotional distress, etc.
- Accurately, efficiently completed patient histories and paperwork associated with calls

OTHER PROFESSIONAL EXPERIENCE

Sales Representative, Reputable Icee Company, Anyville, NJ January 1994 – January 2008

- Served Bayonne and Jersey City accounts, developing lasting customer relationships
- Facilitated the sale of various products to local businesses, schools, private celebrations, organizations and park concessions
- Provided exceptional customer service, ensuring continued client satisfaction